



Computer & Technology Club

A Ford's Colony Community Interest Club

**“Accessing & Using Apple Basic Apps on Your
Windows PC**

& How to Take Screenshots on Your Devices”

April 17, 2023

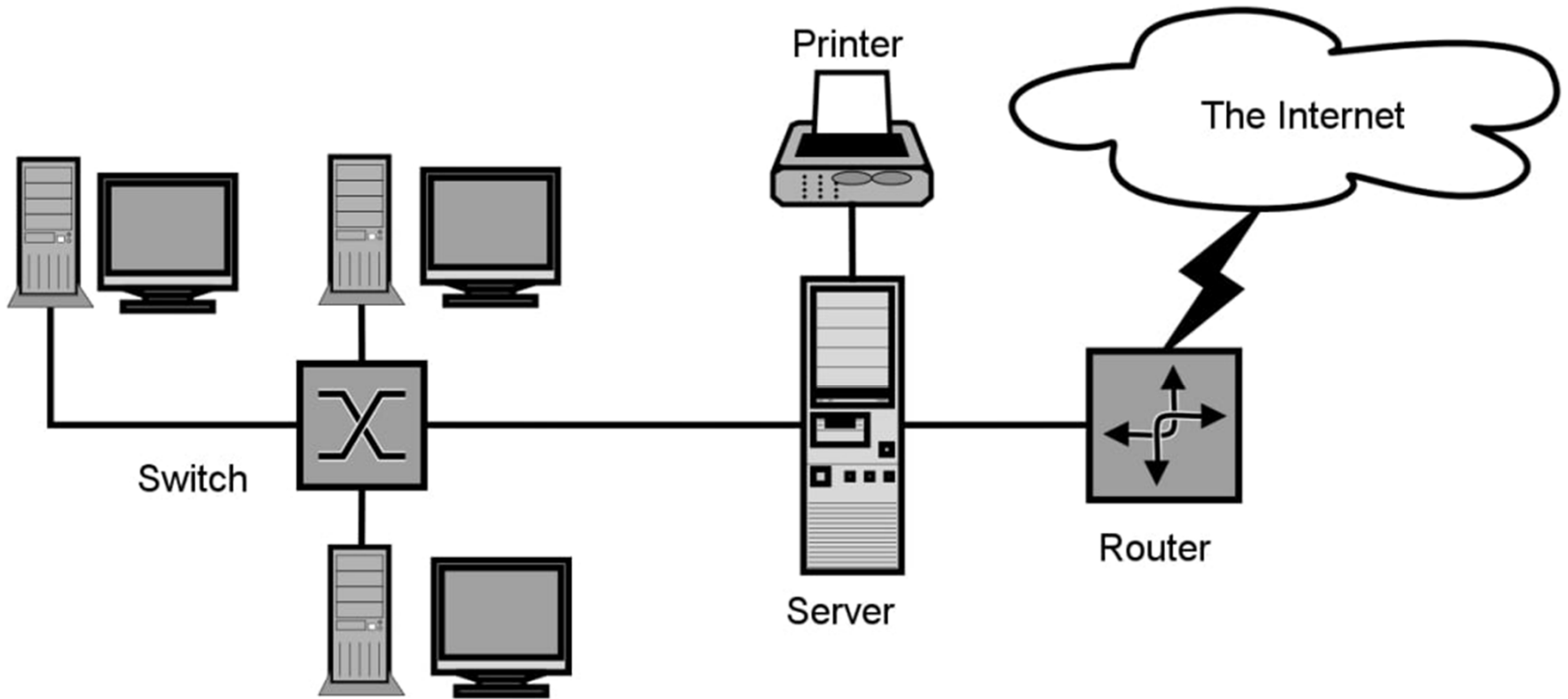
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ANNOUNCEMENTS

- Next Month's Meeting - May 15, 2023
 - Scams - How to Recognize Them; and How to Avoid Getting Scammed!, Password Managers, & Malware Software – Rick Chase
- Tonight's Meeting
 - Cloud Storage & Cloud Computing Overview, Cloud Storage Solution Comparisons (Microsoft OneDrive, Apple iCloud, etc.) – Rick Chase

THE "CLOUD"



"Cloud" is just a metaphor for the internet.

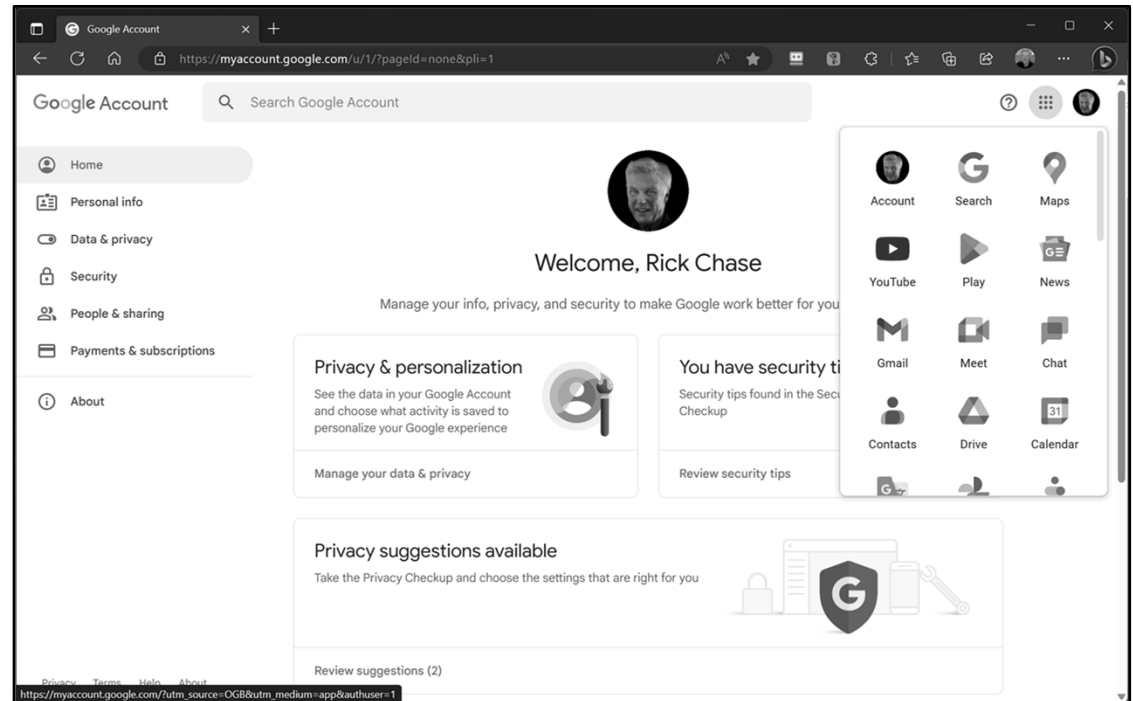
WHAT IS CLOUD COMPUTING?

Cloud computing means storing and accessing data and programs over the internet instead of your computer's hard drive.



CLOUD COMPUTING FUNDAMENTALS

- To be considered "cloud computing," you need to access your data or your programs over the internet, or at the very least, have that data synced with other information over the web.
- With an internet connection, cloud computing can be done anywhere, anytime.
- Most of us are using Cloud computing everyday:
 - Web based Email - IMAP
 - Web Based office suites
 - Google Apps
 - MS 365
 - Adobe

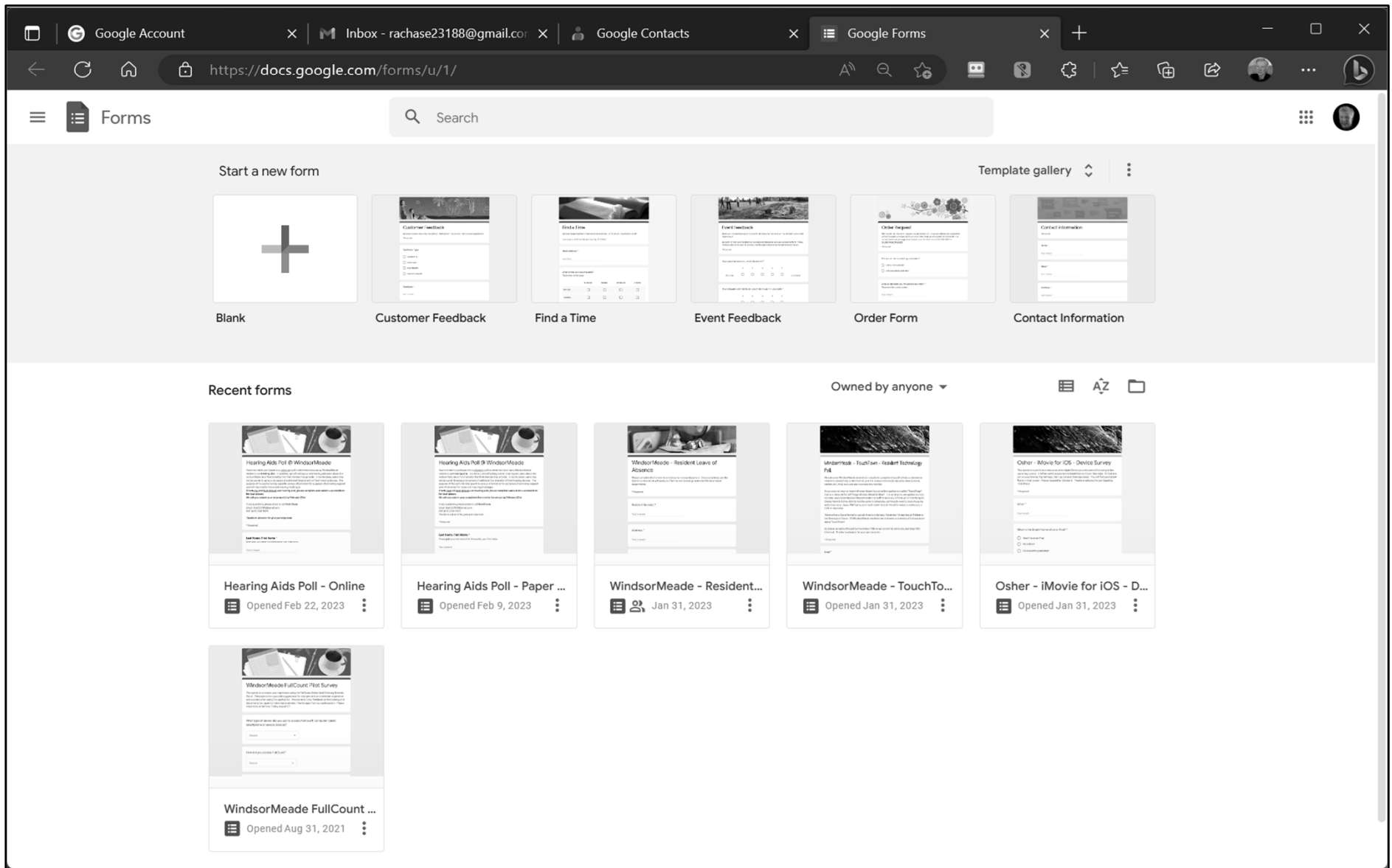


Google Apps Using a Browser

CLOUD COMPUTING – GOOGLE APPS

The image shows a browser window displaying a Google Account page. The browser's address bar shows the URL `https://myaccount.google.com/u/1/?pageId=none&pli=1`. The page header includes the "Google Account" logo and a search bar. On the left, a navigation menu lists: Home, Personal info, Data & privacy, Security, People & sharing, Payments & subscriptions, and About. The main content area features a profile picture of Rick Chase and the text "Welcome, Rick Chase". Below this, there are two cards: "Privacy & personalization" with a sub-heading "Manage your data & privacy" and "You have security tips" with a sub-heading "Review security tips". At the bottom, a section titled "Privacy suggestions available" includes the text "Take the Privacy Checkup and choose the settings that are right for you" and a "Review suggestions (2)" link. A grid of Google Apps icons is highlighted with a black border on the right side of the page. The icons include: Account, Search, Maps, YouTube, Play, News, Gmail, Meet, Chat, Contacts, Drive, and Calendar. The text "Google Apps" is overlaid in large font at the bottom right of the grid.

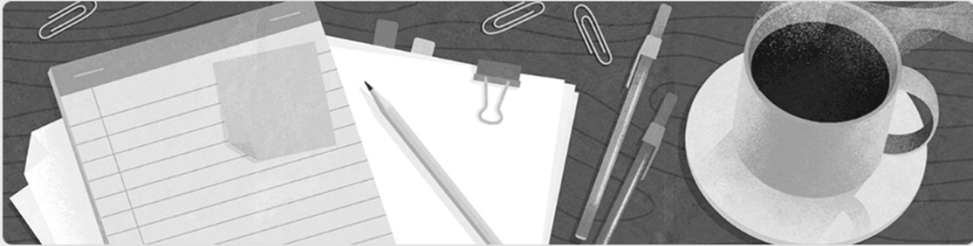
CLOUD COMPUTING – GOOGLE FORMS



CLOUD COMPUTING – GOOGLE FORMS

Hearing Aids Poll - Online

Questions Responses 105 Settings



Hearing Aids Poll @ [WindsorMeade](#)

You're invited to participate in a voluntary poll to determine how many WindsorMeade residents use **hearing aids**. In addition, we will asking current hearing aid users about the various features or functionality that their devices may provide. In some cases, users may not be currently using or be aware of additional functionality of their hearing devices. The purpose of this poll is to help quantify census information for purposes of providing support and information for those with hearing challenges.

If both you and your spouse use hearing aids, please complete and submit a second form for your spouse. We ask you submit your response(s) by February 23rd.

If any questions, please email or call **Rick Chase**.
Email: RickC23188@gmail.com
Cell: (615) 268-9609

Thanks in advance for your participation!

Last Name, First Name *
Enter your last name first, followed by your first name.

Short answer text

CLOUD COMPUTING – MS365 WEB VERSION

The screenshot displays the Microsoft 365 web interface. At the top, the browser address bar shows the URL <https://www.office.com/?auth=1>. The page header includes the Microsoft 365 logo, a search bar, and user profile icons. A left-hand navigation pane lists various services: Home, Create, My Content, Apps, Word, Excel, PowerPoint, Outlook, OneDrive, and Teams. The main content area features a 'Welcome to Microsoft 365' message with a 'Subscribed' status and storage usage information (66.8 GB used of 1.1 TB). Below this is the 'Create New' section, which offers six options: Document (Word), Presentation (PowerPoint), Workbook (Excel), Form (Forms), Quiz (Forms), and Page Sway. A 'Quick access' section at the bottom lists recently opened files, including '202209 Membership Meeting - Apple APPS on Windows PC Screenshots' and '202304 WM Users Group - Pot pourri' - Part 2'. A 'Feedback' button is located in the bottom right corner.

CLOUD COMPUTING – MS365 – POWERPOINT

The screenshot shows a Microsoft PowerPoint presentation titled "202304 Cloud Computing and Storage - Saved to OneDrive". The interface includes a ribbon with tabs for File, Home, Insert, Draw, Design, Transitions, Animations, Slide Show, Review, View, and Help. The Home tab is active, showing various text and layout options. The presentation content is displayed on a dark background with a white Apple logo at the top left. The main slide text reads: "Computer & Technology Club", "A Ford's Colony Community Interest Club", and "There is music playing in the background. If you do not hear it, check to make sure you selected Computer Audio when logging in to this Zoom session." The left sidebar shows three slide thumbnails, with the first slide selected. The bottom status bar indicates "Slide 1 of 15", "English (U.S.)", and "75%".

CLOUD COMPUTING – MS365 WORD

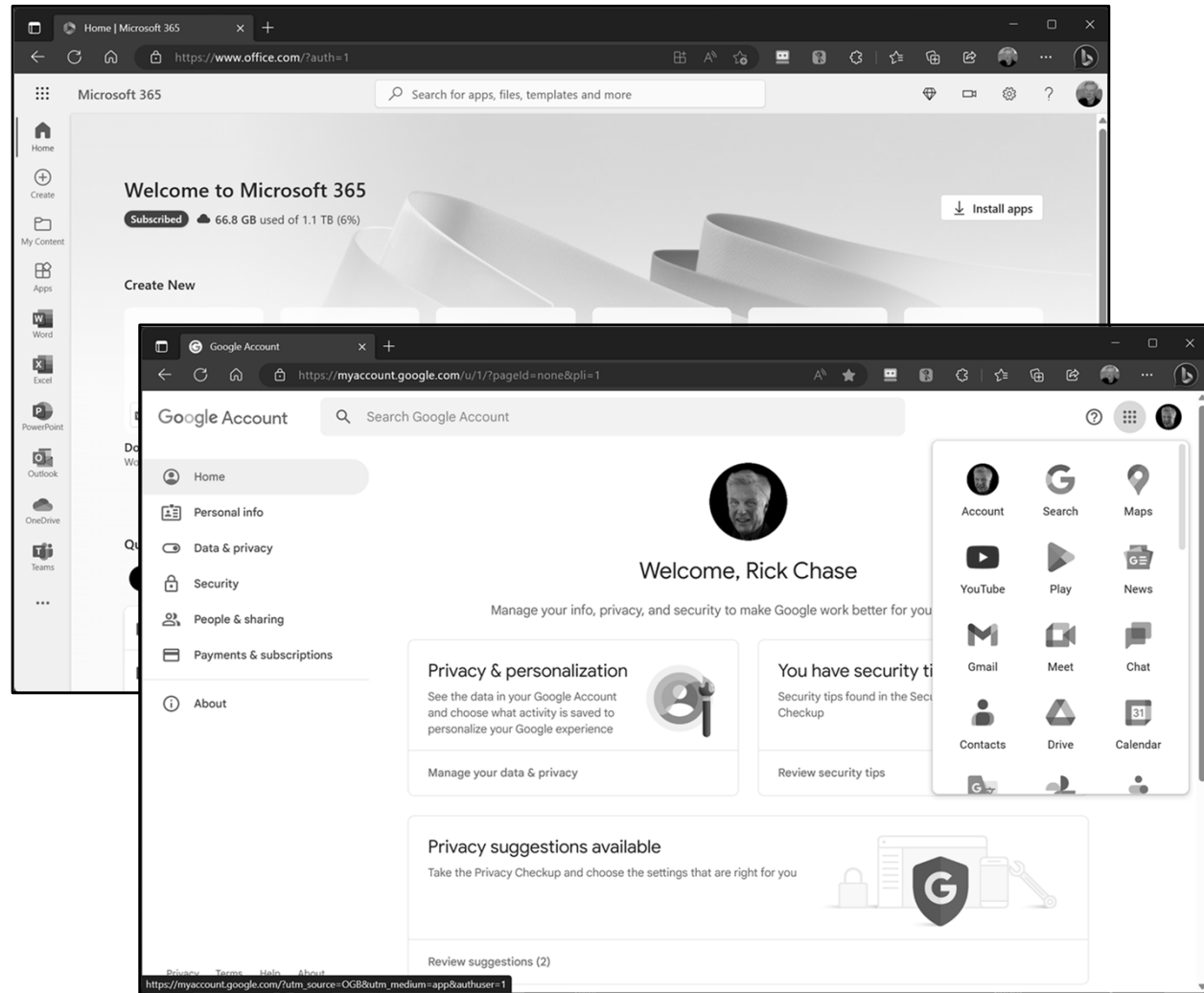
The screenshot shows a Microsoft Word document titled "2022 PowerPoint Learning Guide" open in a browser window. The document content is as follows:

B. PowerPoint Overview	<p>PowerPoint (PPT) is a software presentation program that enables <u>author</u> to create graphical slides to assist in communicating information, training, and other messaging, etc. to their audiences. It has three major functions:</p> <ul style="list-style-type: none">• An editor that allows text to be entered and formatted.• A method for inserting and manipulating various graphic objects.• A slide show capability to display the content. <p>The product of PowerPoint is usually a presentation that can be delivered in a variety of ways:</p> <ul style="list-style-type: none">• Video projector• Computer• Videoconferencing platforms• Hard copy		<p>PPT can be run on a variety of platforms including MS Windows & Apple computers, tablets (e.g., Android and iPad), and smartphones (e.g., Android and iPhone). PPT has multimedia production capabilities, such as <u>ability</u> to include video and audio into presentation content. PPT can also record slideshows, export its final product as a video, as well as in document formats such as PDF files. Through MS365, online collaboration is supported.</p>
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Page 2 of 21 4,788 words English (U.S.) Editor Suggestions: Showing Page View Web View 100% Give Feedback to Microsoft

CLOUD COMPUTING

- In both examples, user access the application through the web, the work product (file) is stored on Google Drive for Google Apps and OneDrive for MS365 Apps.
- Key Advantages:
 - Offloads file storage to the Cloud
 - Enables access to the Apps and files from any computing devices that can access the web.



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Home > Best Products > System Utilities > File Sync & Backup

The Best Cloud Storage and File-Sharing Services for 2023


Storing and syncing documents and media in the cloud is a huge convenience. It lets you easily share and access files from anywhere and restore them if something goes wrong.


By [Michael Muchmore](#) & [Jill Duffy](#)
Updated February 3, 2023

RELATED: [Best Business Cloud Storage and File-Sharing Services](#) [Best Online Backup Services](#)

OVERVIEW

ADVERTISEMENT

 **Microsoft OneDrive**
Best Overall

Jump To Details 

\$0.00 at Microsoft Store

[See It](#)

<https://www.pcmag.com/picks/the-best-cloud-storage-and-file-sharing-services>









Citation: The above article in PC Magazine is the primary source of information on cloud storage for this presentation

CLOUD STORAGE AND FILE-SHARING SERVICES

- Storing and syncing documents and media in the cloud is a huge convenience. It lets you easily share and access files from anywhere and restore them if something goes wrong.
- File syncing and storage services provide seamless access to all your data.
- Syncing and storage services also add safety and security to your online life because when you sync your files via the cloud, you by default create a backup of them as well.
- If you lose your laptop or other computing device, all your files are still accessible to you if you log into your syncing service from any browser.







The Best Cloud Storage and File-Sharing Services for 2023





								
Our Picks	Microsoft OneDrive See It \$0.00 at Microsoft Store	IDrive Check Price	Google Drive See It Starting at \$6 Per Month at Google Workspace	SpiderOak One Backup Check Price	Sync See It Visit Site at Sync.com	Apple iCloud Drive See It \$0.00 at Apple.com	Box (Personal) Check Price	Dropbox Check Price
Editors' Rating	EDITORS' CHOICE ●●●●● 5.0 Editor Review	EDITORS' CHOICE ●●●●● 4.5 Editor Review	EDITORS' CHOICE ●●●●○ 4.0 Editor Review	●●●●○ 4.0 Editor Review	●●●●○ 4.0 Editor Review	●●●●○ 3.5 Editor Review	●●●●○ 3.5 Editor Review	●●●●○ 3.5 Editor Review
Emphasis	Office Apps	Backup	Full service file storage, sharing, syncing, and collaboration	Privacy	Simplicity, Ease of Use	Apple Device Users	Business Use, Compatibility	Simplicity, Ease of Use
File Size Limit	15GB	2GB	5TB	Unlimited	Unlimited	15GB	5GB	Unlimited
Free Storage	5GB	10GB	15GB	None	5GB	5GB	10GB	2GB
Online Editing	✓	✗	✓	✗	✗	✓	✓	✓
File Versioning	✓	✓	✓	✓	✓	✗	✓	✓
Windows App	✓	✓	✓	✓	✓	✓	✓	✓
iOS App	✓	✓	✓	✗	✓	✓	✓	✓
Android App	✓	✓	✓	✗	✓	✗	✓	✓
Where to Buy	\$0.00 at Microsoft Store >	\$15.90 For First Year at IDrive >	Starting at \$6 Per Month at Google Workspace >	Free Trial at SpiderOak >	Visit Site at Sync.com >	\$0.00 at Apple.com >	\$0.00 at Box >	\$9.99 Per Month at Dropbox >

<https://www.pcmag.com/picks/the-best-cloud-storage-and-file-sharing-services>

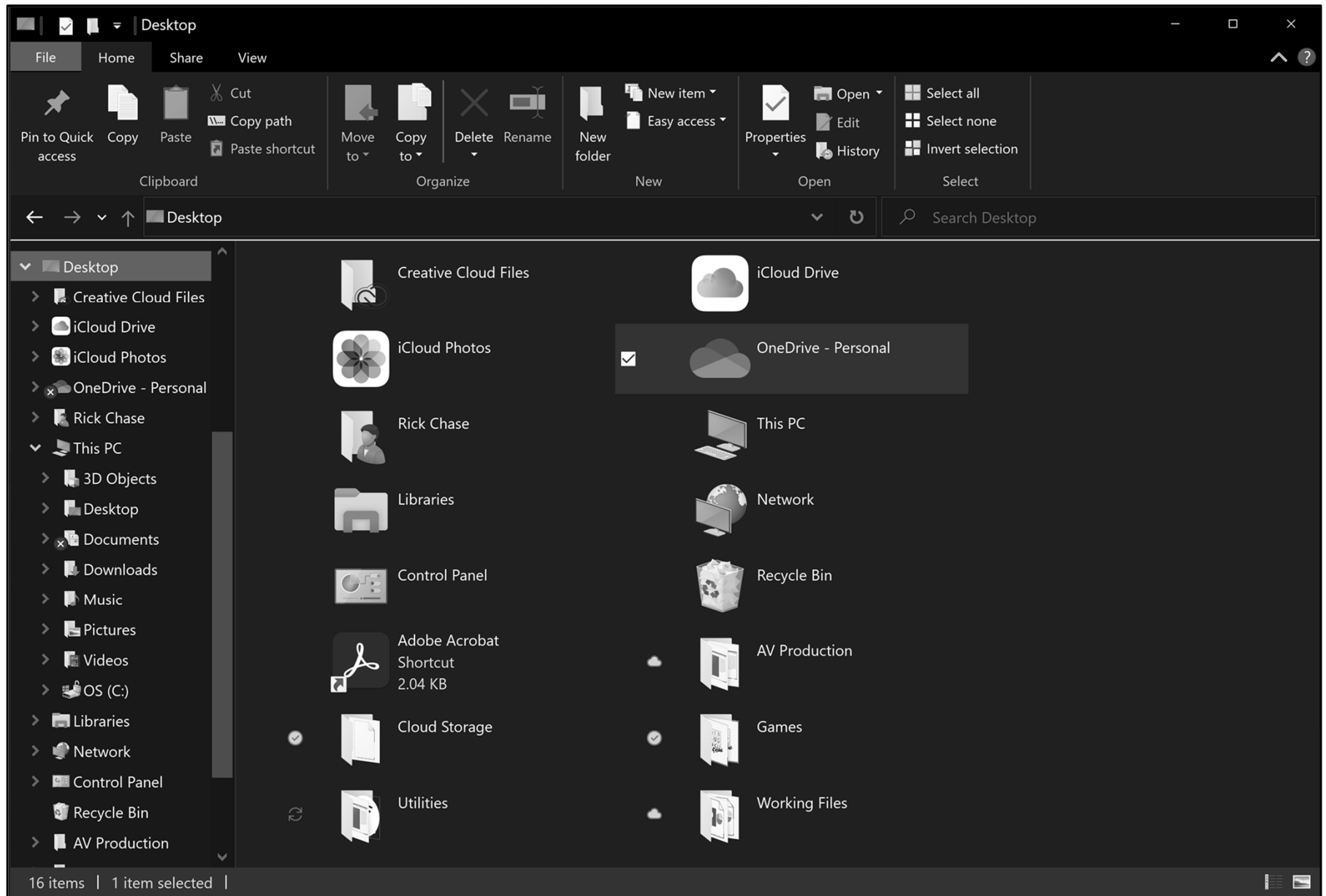
The Best Cloud Storage and File-Sharing Services for 2023

Our Picks	 Microsoft OneDrive See It \$0.00 at Microsoft Store	 IDrive Check Price	 Google Drive See It Starting at \$6 Per Month at Google Workspace	 Apple iCloud Drive See It \$0.00 at Apple.com
Editors' Rating	EDITORS' CHOICE ●●●●● 5.0 Editor Review	EDITORS' CHOICE ●●●●○ 4.5 Editor Review	EDITORS' CHOICE ●●●●○ 4.0 Editor Review	●●●●○ 3.5 Editor Review
Emphasis	Office Apps	Backup	Full service file storage, sharing, syncing, and collaboration	Apple Device Users
File Size Limit	15GB	2GB	5TB	15GB
Free Storage	5GB	10GB	15GB	5GB
Online Editing	✓	✗	✓	✓
File Versioning	✓	✓	✓	✗
Windows App	✓	✓	✓	✓
iOS App	✓	✓	✓	✓
Android App	✓	✓	✓	✗
Where to Buy	\$0.00 at Microsoft Store >	\$15.90 For First Year at IDrive >	Starting at \$6 Per Month at Google Workspace >	\$0.00 at Apple.com >

CLOUD STORAGE AND FILE-SHARING SERVICES

				
P R O S	<p>Excellent interface</p> <p>Clients for Android, iOS, Mac, and Windows</p> <p>Well integrated with Windows and Microsoft 365</p> <p>Strong online photo presentation and management</p> <p>Powerful file-sharing and collaborative editing</p>	<p>Easy setup</p> <p>Unlimited devices per account</p> <p>Free local backup</p> <p>Fully encrypted</p> <p>Fast upload speeds</p> <p>Excellent value</p>	<p>Generous free storage space</p> <p>Excellent productivity-suite collaboration</p> <p>Includes desktop-to-desktop file syncing</p> <p>Many third-party integrations</p> <p>Cross-platform apps</p>	<p>Tightly integrated with Apple products</p> <p>Capable Windows client and web access</p> <p>Fast uploads</p>
C O N S	<p>Less free storage than some competitors</p> <p>Doesn't back up all folders on drive</p>	<p>Storage isn't unlimited</p> <p>Limited Linux support</p> <p>Complete disk image backup only for Windows</p>	<p>No password-protection for shared files</p> <p>Mobile apps could do more; multiple apps required for all related functions</p> <p>Some privacy concerns</p>	<p>No Android or Linux clients</p> <p>Can only share files with people who have an Apple ID</p>
	<p>1TB/User w/ MS365 - \$99.95/yr (up to 6ppl)</p>	<p>5 TB of cloud backup at \$79.50/year \$7.95 for the first year</p>	<p>15 GB Free; 1GB \$1.99/mo.; 200GB \$2.99/mo.</p>	<p>5GB – Free; 50GB - \$0.99/mo.; 200 GB – \$1.99/mo.; 2TB - \$9.99/mo. Family Sharing (up to 6ppl)</p>

MY PC



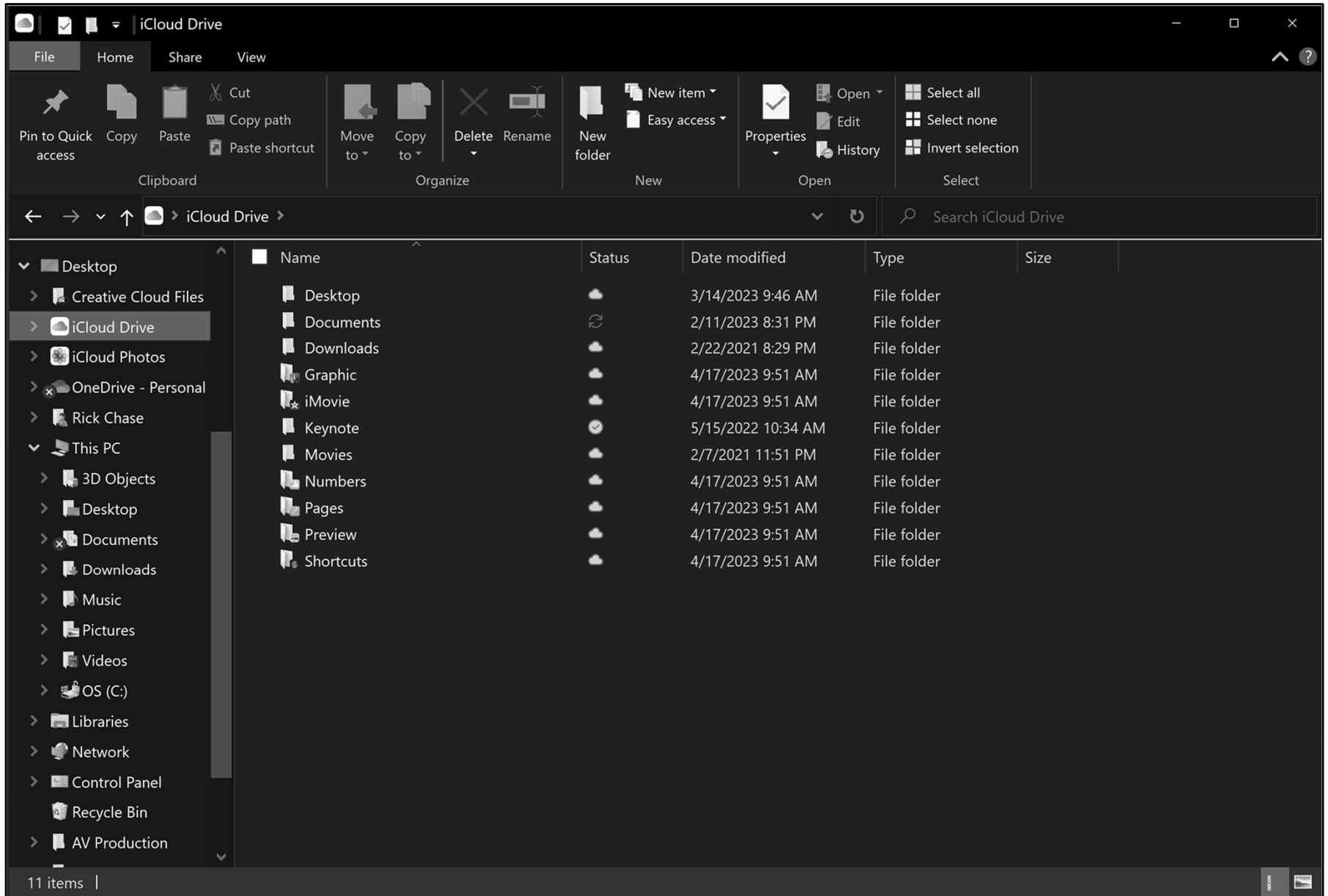
MY PC – ONEDRIVE

The screenshot shows a Windows File Explorer window titled "OneDrive - Personal". The ribbon includes "File", "Home", "Share", and "View" tabs. The ribbon buttons are organized into groups: Clipboard (Pin to Quick access, Copy, Paste, Copy path, Paste shortcut), Organize (Move to, Copy to, Delete, Rename), New (New folder, New item, Easy access), Open (Properties, Open, Edit, History), and Select (Select all, Select none, Invert selection). The address bar shows the path "OneDrive - Personal" and a search box. The left sidebar shows a navigation pane with "OneDrive - Personal" selected. The main pane displays a list of 16 items with columns for Name, Status, Date modified, Type, and Size.

Name	Status	Date modified	Type	Size
Desktop	🔄	4/16/2023 7:29 PM	File folder	
Documents	✖	4/16/2023 7:29 PM	File folder	
Movie Maker Class	☁	1/6/2022 8:17 PM	File folder	
Movies	☁	1/16/2022 4:46 PM	File folder	
Music	☁	1/6/2022 8:17 PM	File folder	
OneNote Uploads	☁	4/18/2022 9:01 AM	File folder	
Pictures	☁	4/16/2023 7:29 PM	File folder	
Public	☁	1/16/2022 4:46 PM	File folder	
SCREENFLOW PROJECTS	☁	1/6/2022 8:16 PM	File folder	
Whisply	☁	4/16/2023 7:29 PM	File folder	
Working File	☁	1/6/2022 8:16 PM	File folder	
Document.docx	☁	4/16/2023 2:09 PM	Microsoft Word D...	11 KB
Personal Vault	✖	4/17/2023 9:51 AM	Shortcut	2 KB
Portillo.pdf	☁	4/12/2022 3:53 PM	Adobe Acrobat D...	670 KB
Presentation 1.pptx	☁	4/16/2023 2:06 PM	Microsoft PowerP...	27 KB
Presentation.pptx	☁	3/29/2023 11:13 AM	Microsoft PowerP...	27 KB

16 items |

MY PC - ICLOUD



ICLOUD FOR WINDOWS

Microsoft Windows Apps Software Games & Entertainment All Microsoft Developers

iCloud
Apple Inc.
★★★★☆ 2.16K | Productivity

Get in Store app
Free

Details
Available in 39 languages

Published by
Apple Inc.
2/1/2019

Terms
Privacy policy

Developer and IT
App badge
Endpoint Manager

EVERYONE
ESRB

Description
iCloud for Windows keeps your photos, videos, mail, calendar and other important information up to date and available on your Windows

ICLOUD FOR WINDOWS

The screenshot shows the iCloud for Windows application window. The title bar reads "iCloud" and the version number "14.1" is in the top right corner. On the left side, there is a large iCloud logo icon, the text "iCloud", and the user's name "Rick Chase" with the email address "rick_chase@me.com". Below this, there is a link for "iCloud User Guide" and a button for "Account details...". At the bottom left, there is a "Sign out" button.

The main area on the right is a list of services with checkboxes and icons:

- iCloud Drive (Options...)
- Photos (Options...)
- Contacts and Calendars With Outlook
- Bookmarks With Microsoft Edge (Install Extension...)
- Passwords With Microsoft Edge (Remove Extension...)

At the bottom of the service list, there is a storage section: "iCloud Storage: 175 GB of 2.00 TB used". Below this text is a progress bar showing the usage, with the text "1.82 TB" and a "Storage" button.

At the bottom right of the window, there are "Apply" and "Close" buttons.